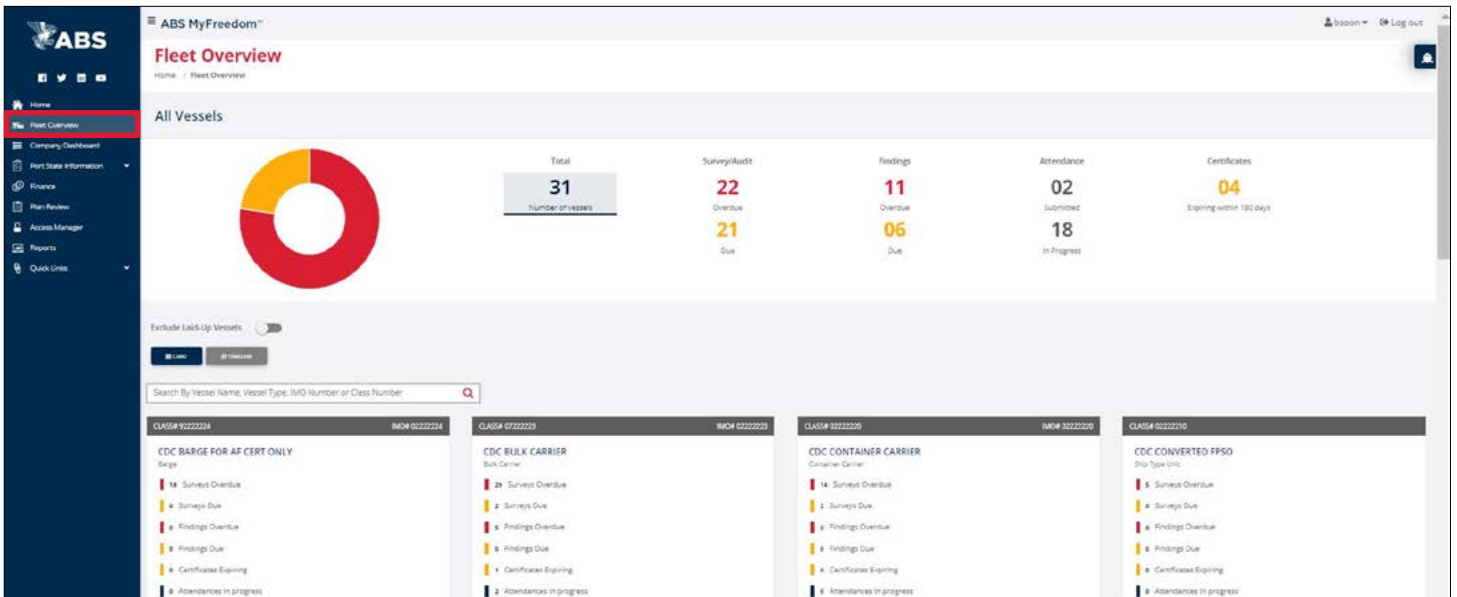


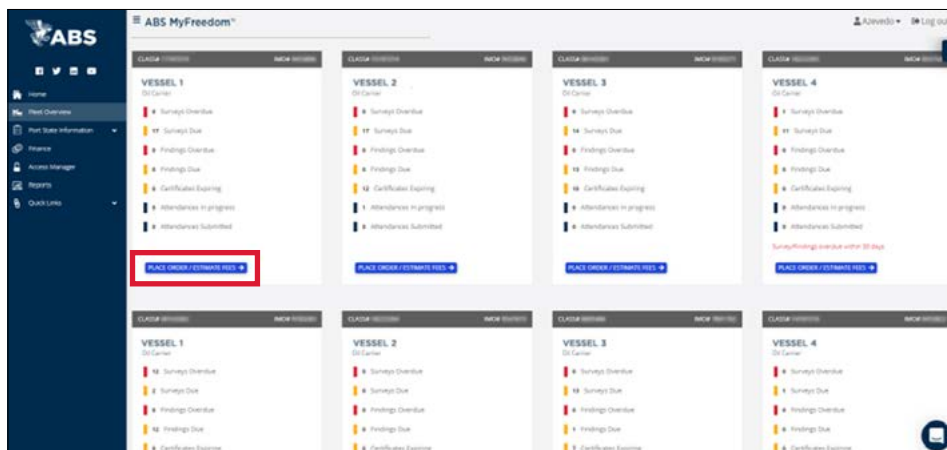
## FEE ESTIMATOR

### ACCESSING THE FEE ESTIMATOR

After logging into ABS MyFreedom™ Client Portal, using the menu on the left of the page, navigate to the **Fleet Overview** page.

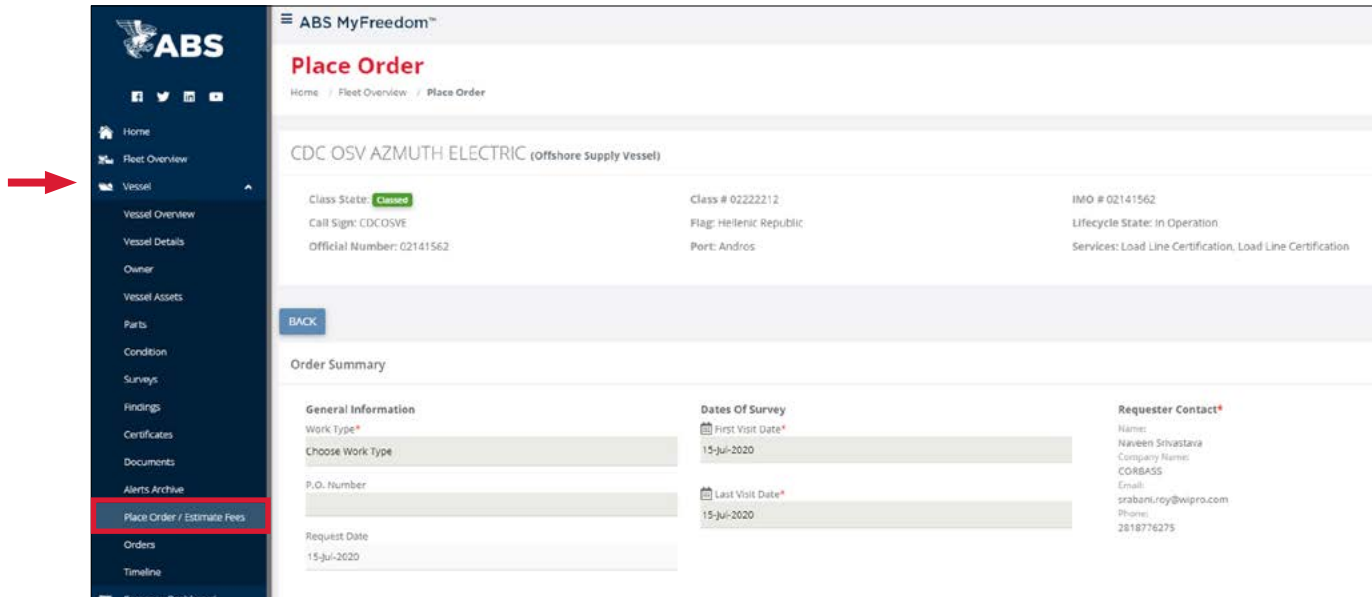


After selecting **Fleet Overview**, you will be redirected to the page as shown below. From here the User can select the vessel card of their choice.



Next click on the **PLACE ORDER / ESTIMATE FEES** button from the vessel card of your choice.

Note: Users can also access the **Place Order/Estimate Fees** from the left navigation menu under **Vessel**.



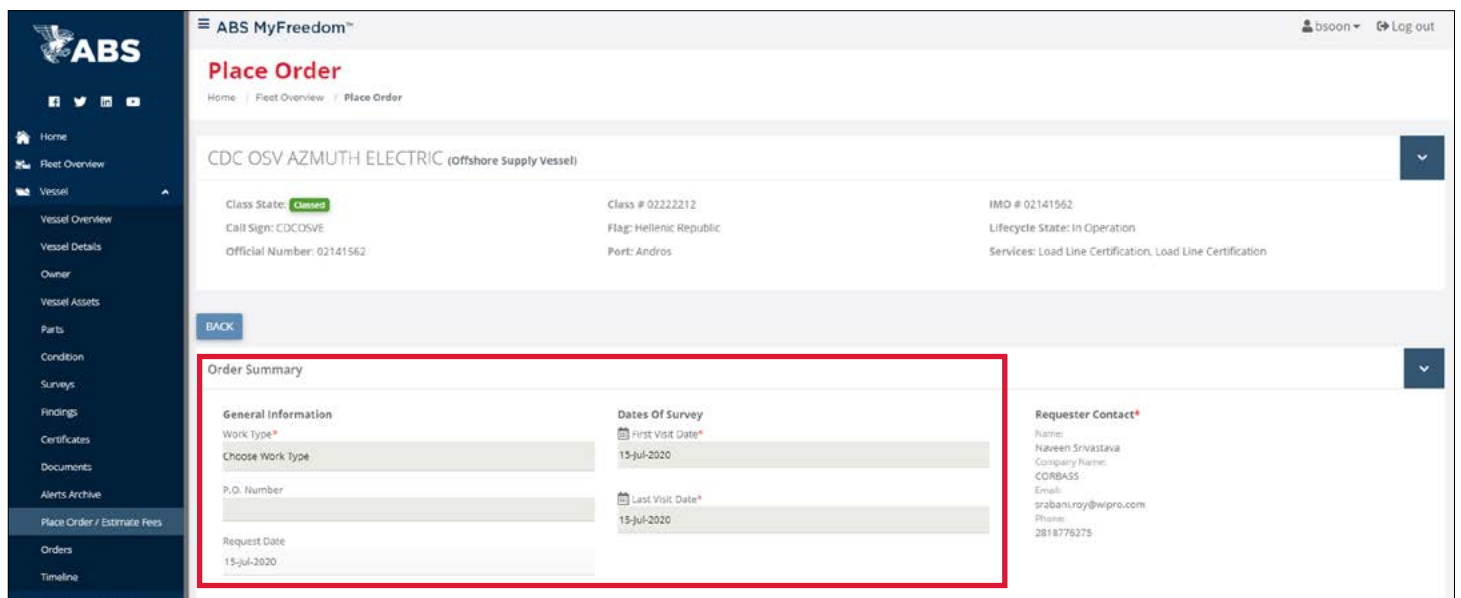
## USING FEE ESTIMATOR

Using the Fee Estimator is an optional step Users can take prior to placing their order with ABS. Orders can be placed without using the Fee Estimator.

From **Place Order**, Users will need to select a Work Type and then review the First Visit Date and Last Visit Date.

Items to note:

- For help with Place Order visit the **How To Place An Order** user guide.
- First Visit Date and Last Visit Date default to the Request Date.
  - Request date is the same as the “current date” and cannot be changed.



Once the User selected their Work type, scroll to the bottom of the page using the scroll bar on the right-hand side of the window.

The screenshot shows the 'Place Order' interface for the vessel CDC OSV AZMUTH ELECTRIC. The page is divided into several sections: Vessel Overview, Order Summary, and Requester Contact. The Vessel Overview section includes fields for Class State (Closed), Class # (0222212), IMO # (02141562), Call Sign (CDCOSVE), Flag (Hellenic Republic), Lifecycle State (In Operation), and Official Number (02141562). The Order Summary section includes fields for Work Type, Choose Work Type, P.O. Number, Request Date, Dates of Survey (First Visit Date and Last Visit Date), and Requester Contact (Name, Company Name, Email, Phone). A red arrow points to the right-hand side of the page, indicating the scroll bar.

Once you have scrolled down to the **Place of Survey** card, the User will need to review the **Country/Region** and **Survey Location**, which defaults to the next port based on AIS data. The User can now select the **ESTIMATE FEE** button.

Items to note:

- Users can select a different location if desired.
- Once you select the **Estimate Fee** button, it can take the system several minutes to return the data.

The screenshot shows the 'Place of Survey' card. It includes a dropdown menu for Country/Region (Portugal) and a dropdown menu for Survey Location (Sines). Below these are fields for Location Description, ABS Office (Lisbon Port), Survey Contact (Same as requester), and Local point of contact (Rodrigo Azevedo). The ESTIMATE FEE button is highlighted with a red box. A note states: 'Fee estimates may take several minutes to return.'

**Please note:** If the vessel is covered by a Five-Year Fee (5YF) or Master Service Agreement (MSA) with ABS the Fee Estimator tool is not available. The **Estimate Fees** button will not be displayed within Place Order.

## WHICH SURVEYS ARE INCLUDED IN THE FEE ESTIMATOR?

The Fee Estimator shows the total cost for the selected surveys and not itemized by job. It will only include the “recommended periodic surveys” as selected and requested by the User.

The Fee Estimator does not include fees for:

- Survey not selected
- Occasional surveys
- Time incurred
  - For closing findings
  - Travel/Waiting time
  - Overtime

Note: a reminder of what is included in the Fee Estimator will display once the Estimated Fee is shown. See below image for example.

Place of Survey

† This fee estimation only includes the Recommended periodic surveys as selected above and requested. This fee estimation does not include fees for any survey not selected above, occasional surveys, or survey time incurred for closing findings, Riding Ship, travel/Waiting time, overtime and expenses are also not included in this fee estimation.

Information populated based on AIS. Select dropdown to change

Country/Region*	Survey Location*	Estimated Fee	COMPARE FEE
Portugal	Sines	\$1977.55 †	

Location Description

This fee estimation only includes the Recommended periodic surveys as selected above and requested. This fee estimation does not include feeds for any survey not selected above, occasional surveys, or survey time incurred for closing findings, Riding Ship, travel/Waiting time, overtime and expenses are also not included in this fee estimation.

## COMPARING FEES

To get a fee estimation for other ports, click on the **COMPARE FEE** button and select the port names.

Place of Survey

† This fee estimation only includes the Recommended periodic surveys as selected above and requested. This fee estimation does not include fees for any survey not selected above, occasional surveys, or survey time incurred for closing findings, Riding Ship, travel/Waiting time, overtime and expenses are also not included in this fee estimation.

Information populated based on AIS. Select dropdown to change

Country/Region*	Survey Location*	Estimated Fee	COMPARE FEE
Portugal	Sines	\$1977.55 †	

Location Description

The **Compare Fee** button is a smart tool that estimates the fees for surveys in up to three ports. This allows our users to select a location of a survey based on schedule and cost.

Place of Survey

† This fee estimation only includes the Recommended periodic surveys as selected above and requested. This fee estimation does not include fees for any survey not selected above, occasional surveys, or survey time incurred for closing findings, Riding Ship, travel/Waiting time, overtime and expenses are also not included in this fee estimation.

Information populated based on AIS. Select dropdown to change

Country/Region*	Survey Location*	Estimated Fee
<input type="radio"/> Portugal	Sines	\$1977.55 †
<input checked="" type="radio"/> United States	Houston	\$1037.40 †
<input type="radio"/> Netherlands	Rotterdam	\$1977.55 †

Select up to two ports to compare

**ESTIMATE FEE**

Fee estimates may take several minutes to return.

Next, using the radio buttons to the left of each location (see image below) select the desired location for the survey.

Note: Users may need to update the survey date prior to placing the order, this is shown in the *Using Fee Estimator* section of this user guide.

Place of Survey

† This fee estimation only includes the Recommended periodic surveys as selected above and requested. This fee estimation does not include fees for any survey not selected above, occasional surveys, or survey time incurred for closing findings, Riding Ship, travel/Waiting time, overtime and expenses are also not included in this fee estimation.

Information populated based on AIS. Select dropdown to change

Country/Region*	Survey Location*	Estimated Fee
<input type="radio"/> Portugal	Sines	\$1977.55 †
<input checked="" type="radio"/> United States	Houston	\$1037.40 †
<input type="radio"/> Netherlands	Rotterdam	\$1977.55 †

Select up to two ports to compare

**ESTIMATE FEE**

Fee estimates may take several minutes to return.

The User can now complete the order by clicking on the **SUBMIT** button, which is found on the bottom right of the page.

Attachments

Drop files here OR Click to upload

(supported files type are \*.doc, \*.docx, \*.jpg, \*.pdf, \*.txt, \*.xls, \*.xlsx, \*.png, \*.jpeg, \*.rtf, \*.zip, \*.dwg, \*.gif, \*.csv, \*.ppt, \*.bmp, \*.pptx, \*.msg)

Attachments To Be Uploaded

Additional Information

Comments

**BACK** **SAVE** **SUBMIT**

Once the User has submitted the order, they will receive a message in the portal stating that the order was successfully submitted, followed by an order confirmation e-mail which includes the fee estimate.